

WYOMISSING AREA SCHOOL DISTRICT 2007-3870

Minutes November 19, 2007

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the secretary called the roll of Board members.

Board Members Present: Mrs. Barnett, Mr. Fitzgerald, Mr. Hinsey, Mrs. McCready, Mr. Larkin, Dr. Shuttlesworth, Mrs. Sakmann, and Mr. Snyder.

Board Member Absent: Mr. Deem

Administrative Staff Present: Dr. Larson, Mrs. Mason, and Ms. Garman.

Attendees: Mr. Brian Boland, Kozloff Stoudt, Diane Schaeffer, recording secretary.. Audience sign-in sheet included as part of these official minutes.

WELCOME

President Snyder welcomed everyone and asked if anyone had comments on the agenda.

PUBLIC COMMENTS

There were no public comments on agenda items.

ANNOUNCEMENT OF MEETINGS

Mr. Snyder announced the annual board reorganization meeting will be held on Monday, December 3, 2007, at 7:30 p.m.

LIAISON REPORTS

There were no liaison reports.

APPROVED MEETING MINUTES

Upon motion by Mrs. Barnett, second by Mrs. McCready, the minutes of the following meetings were approved and included as part of these official minutes.

- Minutes of October 15, 2007 Work Session
- Minutes of October 22, 2007 Board Meeting

Yeas: 8.
Nays: 0. Motion carried.

PERSONNEL

APPROVED PERSONNEL REPORT

Upon motion by Dr. Shuttlesworth and second by Mrs. Sakmann, the Board approved the Personnel Report for November which is included as part of these official minutes, and the change in retirement date of Willard D. Ramsey, van driver, from December 20, to December 3, 2007.

Yeas: Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Shuttlesworth, and Snyder.
Nays: None. Motion carried.

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CURRICULUM

APPROVED CHANGE
TO SCIENCE
ELECTIVE COURSE

Upon motion by Mrs. Sakmann and second by Mrs. Barnett, the Board approved the change to science elective courses effective the 2008-09 school year.

Background information – The proposal is to combine two semester elective courses, Human Anatomy and Physiology #224 and Mammalian Anatomy #220, into a full-year one credit elective course entitled Anatomy and Physiology. No new text would be needed.

Yeas: Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

**FINANCE/BUSINESS
OFFICE**

Upon motion by Mr. Fitzgerald and second by Mrs. Sakmann, the following finance/business office items were approved by the Board:

APPROVED
AGREEMENT WITH
M&G SECURITY INC.

Agreement with M&G Security, Inc. Copy of agreement included as part of these official minutes.

APPROVED
FINANCIAL REPORTS

Financial reports for October 2007 included as part of these official minutes.

APPROVED PAYMENT
OF INVOICES

Payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G. O. Bond.

ACCEPT DONATION

Accepted donation of \$1,500 from Mr. Stephen Whitmoyer to be used for the Watch D.O.G.S. program at the Wyomissing Hills Elementary Center.

Yeas: Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

FACILITIES

There were no agenda items for Board approval.

There was discussion on the facility options information that was included in the board members' packets.

Dr. Larson noted that it is helpful to present everything that is known about the facility needs and prepare a priority list.

Mr. Larkin stated that the document is the result of a comprehensive study on needs for the next 10-15 years. Mr. Fitzgerald stated that some of the items have to be included in an annual budget not in a bond issue.

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SCHOOL ACTIVITIES & ATHLETICS

Upon motion by Mr. Larkin and second by Mr. Hinsey, the following school activities and athletics items were approved.

APPROVED FIELD TRIP

Field Trip to NY on February 16, 2008, for indoor track team.

APPROVED AFTER- SCHOOL STUDY HALL

After-school study hall for athletes effective November 27, 2007.

Yeas: Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

TECHNOLOGY

There were no agenda items for Board approval.

SUPERINTENDENT'S OFFICE

There were no agenda items for Board approval.

ADMINISTRATIVE REPORTS

Treasurer's Report (Informational)

OLD BUSINESS

President Snyder announced that Dr. Shuttlesworth is completing his service as a board member and is attending his last meeting.

Dr. Larson presented a plaque to Dr. Shuttlesworth in honor of his years of dedicated service to the board and the Wyomissing Area School District.

NEW BUSINESS

President Snyder noted there was a personnel addendum item that requires Board action.

APPROVED PERSONNEL ADDENDUM

Upon motion by Mr. Fitzgerald, second by Dr. Shuttlesworth, the addendum item to approve the support staff appointment of Paul Yerrick, substitute van driver, effective November 20, 2007, at the rate of \$9.12 was approved.

Yeas: Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

PUBLIC PARTICIPATION

Mr. Bill Murray asked if the Board would be going into executive session.

President Snyder indicated they would be meeting to discuss personnel.

Mr. Murray stated that if the Board had followed policy, the personnel item to hire an assistant superintendent would not have had to be pulled

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from last week's agenda. He stated several board members were not involved in the process and urged the Board to comply with Policy 302 that identifies the procedures for hiring to ensure the best candidate is chosen and it is done correctly and legally. He commented that if the Board is considering taking action tonight, they should consider this process seriously.

The Board met in executive session and reconvened at 9:30 p.m. President Snyder announced that they met in executive session for personnel matters and apologized for the delay.

A resolution was read by Attorney Boland to approve Dr. Pamela R. Pulkowski, Assistant Superintendent, for a three-year contract effective November 20, 2007, at a beginning salary of \$120,000 with benefits in accordance with the Wyomissing Area Act 93 agreement.

APPROVED
ASSISTANT
SUPERINTENDENT

A motion was made by Dr. Shuttlesworth and seconded by Mrs. Barnett to approve the resolution as presented.

Yeas: Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, and Shuttlesworth.

Abstain: Snyder

Nays: None. Motion carried.

Mr. Snyder announced that the Reorganization meeting on December 3, 2007 would begin at 5:00 p.m., not 7:30 p.m. as announced earlier in the meeting.

ADJOURNMENT

A motion was made at 9:35 p.m. by Mr. Fitzgerald and seconded by Mr. Larkin to adjourn.

Corinne D. Mason
Board Secretary

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PERSONNEL REPORT

- I. Approve Voluntary Support Staff Resignation – **Tracy Lutz**, part-time Food Service Worker at the JSHS, voluntary resignation effective October 10, 2007.
- II. Approve Support Staff Retirement - **Willard D. Ramsey**, Van Driver, retirement effective December 20, 2007.
- III. Approve Unpaid Leave – **Jean Cronrath**, Crossing Guard, unpaid leave October 29, 30, 31, November 1 - 21, 2007.

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Addendum to Agenda

November 19, 2007 Board Meeting

PERSONNEL

CHANGE TO PERSONNEL REPORT –

- II. Approve support staff retirement – **Willard D. Ramsey**, Van Driver, retirement effective December 3, 2007.

ADDITIONS TO AGENDA –

- IV. Approve support staff appointment – **Paul Yerrick**, substitute van driver, effective November 20, 2007, at the rate of \$9.12 per hour.